



**Board of Selectmen  
Minutes  
Monday, June 4, 2012 at 9:00am  
Town Hall Meeting Room**

The meeting was called to order at 9:00AM by Chair, Lucy Wallace in the Town Hall Meeting Room. Selectmen Lucy Wallace, Marie Sobalvarro, Ron Ricci, Tim Clark and Bill Johnson were all in attendance as well as the Town Administrator Tim Bragan and Executive Assistant Julie Doucet.

### **MINUTES**

On a Ricci/Johnson motion, the board voted unanimously to approve minutes of 5/22, as presented.

### **MASTER PLAN STEERING COMMITTEE**

Lucy Wallace announced the Master Plan Steering Committee is seeking committee members. Those interested will need to attend weekly meetings, have a general knowledge of the town and be willing to help craft the master plan. She added the committee will also need volunteers for advisory/working committees. Anyone interested should submit their name to Liz Allard in the Land Use Office by Monday, June 11<sup>th</sup>.

### **POLICE OFFICER APPOINTMENT**

Police Chief Ed Denmark was present to introduce Charles Genetti for appointment as full time officer. Denmark explained the process to fill this position began in February with three candidates being chosen. The Chief also requested appointment of current Dispatcher Nelson Perry to part time officer. As liaison Ron Ricci said he was very satisfied with the process which also included the two Sergeants.

On a Ricci/Sobalvarro motion, the board voted unanimously to appoint Charles Genetti as police officer for the Town of Harvard.

On a Ricci/Sobalvarro motion, the board voted unanimously to appoint Nelson Perry as part time patrol officer.

### **OTHER POST EMPLOYMENT BENEFITS (OPEB) OVERVIEW**

Town Administrator Tim Bragan provided a packet of information on OPEB to the board. The packet included a narrative along with other materials from the Government Accounting Standards Board (GASB) explaining the GASB 43 (financial reporting of postemployment benefit plans other than pension plans) and GASB 45 (accounting and financial reporting by employers for postemployment benefit plans other than pension plans). He explained this information will provide the board with a better understanding allowing them to draw their own conclusions. Bragan said currently there is no requirement for funding of retirement benefits such as life insurance and health insurance as there is with pensions. He said unlike pensions the cost for these types of benefits is more difficult to estimate. Actuaries have been done twice with another one scheduled for FY 2014. Auditor Tony Roselli from Roselli & Clark entered the meeting at 9:20am.

Roselli said the health care reform act from July 2011 allows cities and towns to charge a portion of the OPEB costs to each community the employee worked for over the years. The problem is there has been no mechanism established to measure the costs appropriately. He expects the Public Employee Retirement Administration Commission (PERAC) may agree to assist as they already have a process in place to handle public pensions. Finance Director Lorraine Leonard noted public employees who are eligible to collect a pension must work ten years and be at least 55 years of age. Ron Ricci asked how Medicare affects pension payouts. Roselli said the gap between the pension and Medicare is included in the OPEB estimates. He said there are a number of ways cities/towns can attempt to reduce or control costs but he cautioned the importance of striking a good balance between controlling costs and providing benefits to attract high-quality employees. Roselli agreed with recommendations Tim Bragan included in his narrative to research decreasing municipal share of the premium contributions, require Medicare enrollment (Harvard does) and detail costs in annual budgets. The first steps to be taken are formation of a committee to study and make recommendations on the way for Harvard to address OPEB and adopt Chapter 32 Section 20 so a trust fund can be created. They discussed irrevocable trusts as opposed to revocable and the benefits to both. Roselli noted investors are beginning to look more favorably on cities/towns who are addressing OPEB. Ricci asked how much money is necessary to protect our liability. Roselli said anywhere between 587,000 and 4.5 million. Tim Clark asked when OPEB will be at a point that we will be compelled to do something. Roselli said it would be the legislation to force the issue but now they are not in a position to do this. Everyone agreed more concrete numbers are necessary to begin developing a plan design. The board decided to discuss this issue in more detail at their Strategic Planning Session.

### **SHAKER HILLS GOLF COURSE INC. HEARING**

Lucy Wallace opened the hearing at 10:18am. Tim Bragan explained a certified letter was mailed to 146 Shaker Road 48 hours in advance of the hearing. This is the last known address for Woodland Company the owners of the golf course. Bragan said back in December an annual on-premise liquor license was approved for the golf course but the license was never paid for or retrieved. For the record, Bragan explained the golf course has not been in operation since February 2012 and was recently foreclosed upon. The property went to auction and has been purchased. He explained a hearing is required so the license issued can be recalled and the new owner can apply for a brand new license.

No one was present from Shaker Hills Golf Club Inc. and there was not public comment.

On a Clark/Ricci motion, the board voted unanimously to rescind the license issued to Shaker Hills Golf Club Ins., 146 Shaker Road, located in the Town of Harvard.

### **WATER HOOK UP – 5 POND ROAD**

Trustee of the Mahogany Run Condominium Trust Wendell Willard was present. He was instructed by the DPW Director Rich Nota to contact the Water Commissioners for this approval. After the recent elections there were no residents elected to the Water Commission therefore the Board of Selectmen are now serving as Water Commissioners. Wendell said all betterments on the property have been paid.

On a Ricci/Johnson motion, the board voted unanimously to approve request for 5 Pond Road to hook up to town water subject to fee schedule.

**LONGBOARDING EVENT**

On a Ricci/Clark motion, the board voted unanimously to approve the event for August 12<sup>th</sup>.

**MULTIPLE SCLEROSIS ANNUAL BIKE RIDE**

On a Sobalvarro/Ricci motion, the board voted unanimously to approve the ride for July 14<sup>th</sup>, 2012.

**GENERAL STORE - CHANGE OF MANAGER**

On a Clark/Ricci motion, the board voted unanimously to approve Form 43 for change or manager for the general store.

**LIQUOR LICENSE POLICIES & PROCEDURES**

On a Ricci/Johnson motion, the board voted unanimously to approve liquor policies as amended. Sobalvarro amended the policies to include one day licensing.

The meeting was adjourned at 10:30am.

Documents referenced:

**POLICE OFFICER APPOINTMENT** – Letter dated 6.4.2012

**OTHER POST EMPLOYMENT BENEFITS (OPEB) OVERVIEW** – documents dated 6.4.2012

**SHAKER HILLS GOLF COURSE INC. HEARING** – dated 5.23.2012

**WATER HOOK UP – 5 POND ROAD** – electronic request dated 5.7.2012

**MULTIPLE SCLEROSIS ANNUAL BIKE RIDE** – letter dated 4.25.2012

**GENERAL STORE - CHANGE OF MANAGER** – Form 43 dated 6.4.2012

**LIQUOR LICENSE POLICIES & PROCEDURES** – revised policies dated 4.22.2012